



COUNCIL AGENDA REPORT

COUNCIL MEETING Date: 3/8/10

CITY COUNCIL

Anthony Cannella, Mayor
Ken Lane, Vice Mayor
Bret Durossette, Councilmember
Chris Vierra, Councilmember
Guillermo Ochoa, Councilmember

Report Preparation Date: 2/24/10

TO: Mayor and City Council

FROM: Brad Kilger, City Manager
Art deWerk, DCM/PC/PSD

SUBJECT: Fiscal Year 2009-10 Appropriations Budget Reduction

CONTACT: Sheila Cumberland Sheila.Cumberland@ci.ceres.ca.us 538-5764

RECOMMENDED COUNCIL ACTION:

Approve Resolution No. ___ amending the FY 2009-10 City of Ceres General Fund Budget and reducing the Appropriations Budget in the amount of \$302,611.

I. BACKGROUND:

During their regular meeting of January 25, 2010, Council directed Staff to identify [potential] cost-saving measures in the current fiscal year budget to off-set the projected \$540,074 shortfall as projected at that time. At the February 18, 2010 Council Study Session, Staff presented budget spending reduction options for the present fiscal year in the amount of \$382,970. While this amount did not meet the \$540,074 objective, the Council expressed its desire to incorporate the expenditure reduction options into the present fiscal year by way of a budget amendment. Additionally, Staff is recommending adding \$80,359 from the General Fund reserve to the Recreation budget to offset the overages resulting from termination pay in that department.

These two items, the \$382,970 department reduction, less the \$80,359 addition to the Recreation budget, equals the recommended budget amendment of \$302,611 (attached).

II. REASONS FOR RECOMMENDATION:

General Fund revenue was reduced at mid-year by \$540,000. This budget amendment is the result of Council's request of Staff to identify cost-savings in the current budget to offset some of that reduction. Without laying off personnel, \$382,970 was identified to offset the shortfall.

III. FISCAL IMPACTS:

With all of the recommended appropriations reductions, the General Fund Reserve Balance at June 30, 2010 is still estimated to be 25% of expenditures as the Council policy requires.

Resolution Amending the FY 09-10 Budget

Prepared by: Sheila Cumberland
Sheila Cumberland, Interim Finance Director, Sheila.Cumberland@ci.ceres.ca.us; 538-5764

Reviewed by: Art deWerk
Art deWerk, Deputy City Manager/Police Chief/Public Safety Director

Submitted by: Brad L. Kilger
Brad L. Kilger, City Manager

Attachments:
Budget Amendment
Resolution

RESOLUTION NO. 2010-_____

A RESOLUTION AMENDING THE FY 2009-10 CITY OF CERES GENERAL FUND BUDGET
AND REDUCING THE APPROPRIATIONS BUDGET IN THE AMOUNT OF \$302,611

The City Council
CITY OF CERES, CALIFORNIA

WHEREAS, The City of Ceres FY 2009-10 Budget has been approved by the City Council; and

WHEREAS, the approved budget was reviewed at the mid point in the Fiscal Year and Staff identified a number revenue sources and appropriations that will not meet budgeted estimates; and

WHEREAS, the Council asked that the appropriations budget be reduced as result of mid year revenue reductions.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Ceres authorizes the City Manager to amend the FY 2009-10 General Fund Appropriations Budget in the amount of \$302,611 as presented in Exhibit A, the attached Budget Amendment, and direct the Finance Division to record the appropriate accounting entries.

PASSED AND ADOPTED this 8th day of March, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ANTHONY CANNELLA, Mayor

ATTEST:

CYNTHIA HEIDORN, City Clerk

Exhibit A
Budget Amendment No. _____
Fiscal Year 2009 - 2010

Reference Resolution No. 2010-____, dated March 8, 2010, reducing General Fund appropriations as a result of mid year budget adjustments.

FY 09-10 GENERAL FUND EXPENDITURE REDUCTIONS

Fire Reductions

15.0110 Salaries	(\$62,770)
15.0111 Overtime	(\$78,541)
15.0202 Reserve	(\$10,000)
15.0205 Medical Svcs	(\$3,983)
Total	(\$155,294)

Recreation Reductions

55.0301 Office Supplies	(\$690)
55.0307 Duplicating Supplies	(\$4,279)
55.0311 Rec Supplies	(\$2,000)
Total	(\$6,969)

Police Reductions

9.0111 Overtime	(\$7,000)
10.0110 Salaries	(\$100,000)
10.0248 Telecommunications	(\$1,087)
10.0318 Wearing	(\$1,000)
10.0502 Computer	(\$1,100)
Total	(\$110,187)

Parks Reductions

40.0213 Expert & Consulting	(\$1,000)
40.0222 Subscriptions	(\$45)
40.0226 Training	(\$401)
40.0258 Travel	(\$400)
40.0287 R&M Comm Irrig Cont	(\$2,000)
40.0299 Contract Services	(\$13,964)
40.0305 Medical Supplies	(\$111)
40.0318 Uniform Cleaning	(\$1,000)
40.0319 Horticultural Supplies	(\$3,000)
40.0321 Planting Materials	(\$7,000)
40.0329 Soccer Paint	(\$5,000)
40.0346 Traffic Control	(\$630)
40.0348 Irrigation Supplies	(\$5,000)
Total	(\$39,551)

City Clerk Reductions

67.0219 Election Svcs	(\$3,140)
67.0222 Subscriptions	(\$235)
67.0226 Training	(\$525)
67.0258 Travel	(\$750)
67.0301 Office Supplies	(\$50)
Total	(\$4,700)

IT Reductions

16.0226 Training	(\$1,000)
16.0258 Travel	(\$1,215)
16.0299 Contract Services	(\$2,810)
16.0301 Office Supplies	(\$300)
16.0502 Computer Equipment	(\$21,000)
Total	(\$26,325)

Engineering & Planning Reductions

19.0299 Contract Services	(\$6,000)
75.0299 Contract Services	(\$9,000)
Total	(\$15,000)

Finance Reductions

73.0110 Salaries	(\$16,000)
73.0199 Auto Allowance	(\$1,400)
73.0222 Subscriptions	(\$711)
73.0226 Training	(\$2,936)
73.0258 Travel	(\$1,273)
73.0259 Prof. Devel	(\$300)
Total	(\$22,620)

City Manager Reductions

60.0226 Training	(\$350)
60.0258 Travel	(\$650)
65.0230 Printing & Binding	(\$1,324)
Total	(\$2,324)

Total Reductions (\$382,970)

FY 09-10 GENERAL FUND EXPENDITURE ADDITIONS

Recreation Additions

55.0110 Salaries	\$76,774
55.0121 Social Security	\$3,526
55.0123 Retirement	\$59
Total	\$80,359

Total General Fund Reduction (\$302,611)
